

DISTRIBUTION AUTHORITY NO. ___ / ___

NAME OF HOLDER _____

ANNUAL REPORT
TO THE REGULATOR
UNDER THE
ELECTRICITY ACT 1994

FOR THE PERIOD
1 JULY 2008 TO 30 JUNE 2009

Energy Regulation and Legislation
Queensland Mines and Energy
Department of Employment, Economic Development and Innovation
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ANNUAL REPORT TO THE REGULATOR 2008-2009

Under the *Electricity Act 1994* (the Act), the Regulator issues authorities (licences) for generation, transmission, distribution and retail activities undertaken in the Queensland electricity industry.

It is a condition of a Distribution Authority that the holder must submit an annual report on its operations, as directed by the Regulator.

This information enables the Regulator to assess the distribution entity's compliance with statutory requirements and its continued suitability to hold a Distribution Authority. It also assists the Regulator to perform other functions under the Act.

The Department of Employment, Economic Development and Innovation undertakes to:

- (a) keep confidential all commercial information provided in this report; and
- (b) not disclose or allow to be disclosed this information to any person except officers of the Department to the extent that those persons need to know the information for regulatory purposes*.

* 'Regulatory purpose' means the performance of the Regulator's functions under the Act and maintenance of the security of electricity supply to Queensland customers.

Please return the completed report to:

**The Director
Energy Regulation and Legislation Unit
Queensland Mines and Energy
Department of Employment, Economic Development and Innovation
PO Box 15216
CITY EAST QLD 4002**

No later than:

31 October 2009

For enquiries contact:

**Lorelle Hatch
Queensland Mines and Energy
Department of Employment, Economic Development and Innovation
Telephone: 07 3239 0046
Email: lorelle.hatch@deedi.qld.gov.au**

This form is available in PDF or Word format from Queensland Mines and Energy website at www.dme.qld.gov.au/Energy/licensing.cfm

Note: If there is insufficient space on the form to answer any question, please attach a statement giving full details.

ANNUAL REPORT TO THE REGULATOR 2008-2009

Annual Report to the Regulator for the period 1 July 2008 to 30 June 2009 *

Distribution Authority No:

* If the report is not for the full financial year, please indicate the period to which it applies.	<u>From</u>	<u>To</u>
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1. General Information relating to the HOLDER of the Distribution Authority

Name of Holder			
Chief Executive Officer			
General Manager Network			
Contact Person (for licensing matters)			
Contact Telephone Number		Fax Number	
Contact Email Address			
ACN / ABN			
Address of Registered Office (if applicable)	-----		
Postal Address	-----		

2. Is the HOLDER* of the Distribution Authority still the operator of the supply network?**

* *The **Holder** of the Distribution Authority must be the operator of the supply network – see Section 197(2)(a) of the Act.*

** *'Operator' means the entity ultimately responsible for operation of the supply network covered by the Distribution Authority, which is not necessarily the entity performing the day to day operational functions.*

YES - Go to Question 3 NO - Specify below the name and address of the new operator

Name	Address

3. Has the HOLDER of the Distribution Authority had any criminal convictions or civil judgements (where the civil judgement involves compensation or a fine in excess of \$10,000) awarded against it during the report period, EXCLUDING actions taken by the Electrical Safety Office or Workplace Health and Safety Queensland? (ESO and WHSQ actions are dealt with under Question 10)

YES - Give full details below NO - Go to Question 4

ANNUAL REPORT TO THE REGULATOR 2008-2009

4. Was the HOLDER of the Distribution Authority, or any other entity, registered with the National Electricity Market Management Company Limited (NEMMCO) under the National Electricity Rules during the reporting period in respect of this supply network?	
<input type="checkbox"/> YES - Give full details below <input type="checkbox"/> NO - Go to Question 5	
NAME:
ADDRESS:
REGISTRATION CATEGORIES:

5. Has the Australian Energy Regulator granted any registration exemptions under the National Electricity Law or Chapter 2 of the National Electricity Rules, in respect of this supply network?	
<input type="checkbox"/> YES - Give full details below <input type="checkbox"/> NO - Go to Question 6	
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6. During the report period, was any enforcement action* taken against the HOLDER, or an entity listed in Q4, by the Australian Energy Regulator or a court, for any breaches of the National Electricity Law, the National Electricity Regulation or the National Electricity Rules?	
<small>* 'Enforcement action' includes investigations, imposition of sanctions, directions, civil penalties and fines based on enforcement powers under the National Electricity Law or the National Electricity Rules.</small>	
<input type="checkbox"/> YES - Give full details of the breaches and outcome <input type="checkbox"/> NO - Go to Question 7	
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ANNUAL REPORT TO THE REGULATOR 2008-2009

7. Was any enforcement action* taken during the report period, against the HOLDER of the Distribution Authority by the Queensland Competition Authority for a contravention of industry codes under Chapter 5, Part 1A of the <i>Electricity Act 1994</i>?	
* <i>'Enforcement action' includes issue of a warning notice, issue of a code contravention notice, civil penalty, court injunction or other court action.</i>	
<input type="checkbox"/> YES - Give full details of the action and outcome <input type="checkbox"/> NO - Go to Question 8	
<hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/>	

8. During the report period, was any enforcement action* taken against the HOLDER of the Distribution Authority by an environmental regulator** under any State or Commonwealth environmental legislation?	
* <i>'Enforcement action' includes the issue of an infringement notice, an environmental protection order, a program notice, a notice requiring the preparation and submission of a draft environmental management program, or the institution of any court proceedings. Environmental Impact Assessment processes are excluded from this definition.</i>	
** <i>'Environmental regulator' means any local government agency, State government agency or Commonwealth government agency with regulatory responsibilities in regard to environmental matters.</i>	
<input type="checkbox"/> YES - Give full details of the action and outcome <input type="checkbox"/> NO - Go to Question 9	
<hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/>	

9. Information about lost time injuries* that occurred in relation to the operations of the HOLDER of the Distribution Authority during the report period.			
* <i>'Lost Time Injury Frequency Rate' (LTIFR) means the number of lost time injuries per million employee (or contractor) hours. Lost time injuries are those which have caused lost time on work for at least a full shift. The Lost Time Injury Frequency Rate is derived from the following formula:</i>			
$\frac{\text{Total number of lost time injuries per annum}}{\text{Total annual hours worked (million)}}$			
LTIFR for employees	Actual 2008-2009	LTIFR for contractors	Actual 2008-2009

ANNUAL REPORT TO THE REGULATOR 2008-2009

10. Information about events reported by the HOLDER of the Distribution Authority to the Electrical Safety Office and/or Workplace Health and Safety Queensland.	
Total number of Serious Electrical Incidents (as defined in section 11 of the <i>Electrical Safety Act 2002</i>) reported to the Electrical Safety Office during the reporting period.	
Total number of Dangerous Electrical Events (as defined in section 12 of the <i>Electrical Safety Act 2002</i>) reported to the Electrical Safety Office during the reporting period.	
Total number of incidents reported to Workplace Health and Safety Queensland during the reporting period in relation to activities authorised by this Distribution Authority.	
Full details of any action taken by the Electrical Safety Office or Workplace Health and Safety Queensland against the HOLDER of the Distribution Authority, e.g. infringement notices, court proceedings, fines.	
Action By	Details of Action and Outcome (attach additional page if necessary)

11. Copies of Reports to the Queensland Competition Authority.
Please attach copies of the Distribution Authority Holder's quarterly reports to the Queensland Competition Authority under clause 2.6.2 of the Electricity Industry Code (i.e. reporting requirements detailing compliance with minimum service standards, guaranteed service levels and any other matter reasonably notified by the QCA) for the period 1 July 2008 to 30 June 2009.

12. Please complete the following tables* (where applicable) relating to the Distribution Authority HOLDER'S supply network operations as at 30 June 2009.						
* If this information is published elsewhere, you may provide a copy of the relevant report with a reference detailing where the information can be located (rather than completing the table).						
GENERAL INFORMATION						
	Total	CBD	Urban	Short Rural	Long Rural	Isolated
Number of customers connected to supply network						
Energy Delivered (GWh)						

ANNUAL REPORT TO THE REGULATOR 2008-2009

LENGTH OF DISTRIBUTION LINES

Route length in kilometres of lines in service (the total length of feeders including all spurs). Each single wired earth return line, single phase line, and three phase line counts as one line. A double circuit line counts as two lines.

		Line length (kms) by type and voltage					
		Overhead			Underground		
		Sub-transmission	High voltage	Low voltage	Sub-transmission	High voltage	Low voltage
Feeder classification	CBD						
	Urban						
	Short Rural						
	Long Rural						
	Isolated						
	TOTAL						

DEFINITIONS

Feeder categories

CBD - a feeder supplying predominantly commercial, high-rise buildings, supplied by a predominantly underground distribution network containing significant interconnection and redundancy when compared to urban areas.

Urban – a feeder with annual actual maximum demand per total feeder route length greater than 0.3 MVA/km and which is not a CBD feeder, short rural feeder, long rural feeder or an isolated feeder.

Short Rural – a feeder with a total feeder route length less than 200 km, and which is not a CBD feeder, urban feeder or an isolated feeder.

Long Rural – a feeder which is not a CBD feeder, urban feeder or isolated feeder with a total feeder route length greater than 200 km.

Isolated – a feeder which is not connected to the national grid (for the purpose of this report, please include the Mt Isa-Cloncurry supply network).

Line voltage

Sub-transmission line - generally 22kV or above and is used to distribute electricity from a transmission connection point to one or more (zone) substations.

High-voltage line - used to distribute electricity from a (zone) substation, and generally operates at a nominal voltage between 1kV and 33kV.

Low-voltage line – operates at a nominal voltage of 1 kV or below.

ANNUAL REPORT TO THE REGULATOR 2008-2009

Authority Holder to sign this report as a Statutory Declaration:

Oaths Act 1867

Statutory Declaration

QUEENSLAND
TO WIT

I,
(name)

of
(address)

do solemnly and sincerely declare that the information as provided by me in this report is to the best of my knowledge correct and true and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1867.¹

.....
(Signature of Declarant)

.....
(Position)

.....
(Name of Authority Holder)

Taken and declared before me at
this day of 2009.

.....
(Signature of person before whom the declaration is made)

.....
(Full name)

.....
(Qualification)

A Justice of the Peace/Commissioner for Declarations/
Notary Public/Lawyer/or another person authorised to
administer an oath under the law of Queensland (or the
Commonwealth or another State or Territory if applicable).

¹ If the statutory declaration is made in a State or Territory other than Queensland, then the form of the statutory declaration must be amended to comply with the relevant legislation of that State or Territory.